

Applicant: Please complete this section, then deliver or mail this form and self-addressed envelope to your referee. Ask your referee to return the letter to you in the attached envelope with his/her signature across the seal. Do not open the envelope or break the seal. Submit the sealed envelope with your application.

Name: _____ Social Security Number: _____

Telephone: _____ Term for which you are applying: Fall Spring Summer 20_____

Department of Study: _____ Degree Sought: _____

I understand that this recommendation will be used only for admission and fellowship decisions, and I hereby waive my right of access to this recommendation.

Signed: _____ Date: _____

Respondent: The admissions committee would appreciate your judicious evaluation of the applicant. Claremont Graduate University uses a self-managed application. To preserve the confidentiality of this recommendation, please affix your signature across the sealed flap of the envelope and return it to the applicant who will submit it with his/her application packet to the Claremont Graduate University Admissions Office. If you do not know the student well enough to give a recommendation, please check here . Note: If the above waiver is not signed by the applicant, right of access to this recommendation is not waived.

Name of Respondent: _____ Phone: () _____

Position/Title: _____ Organization: _____

Address: _____

How long have you known the applicant? _____ In what capacity? _____

Please rate the applicant on the qualities listed below:

| | Truly Exceptional (top 5%) | Outstanding (top 15%) | Above Average (top 25%) | Average (mid50%) | Below Average (lowest 25%) |
|----------------------------------|-------------------------------|--------------------------|----------------------------|--------------------------|-------------------------------|
| Overall | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Intellectual ability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Motivation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Analytical ability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability to work well with others | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability in oral expression | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability in written expression | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Creativity | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Self-confidence | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Leadership | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

I strongly recommend recommend recommend with reservations do not recommend
 this applicant for the: Master's program. Doctoral program. Certificate program.

I would would not be willing to respond to additional questions by telephone.

Signed: _____ Date: _____

(over, please)

Statement About the Applicant

We would appreciate a statement from you about the applicant. Please use the space below (and additional sheets if necessary) to make any comments you think important concerning this applicant.

What is your estimate of the applicant's promise as a graduate student? What are the applicant's strengths, weaknesses, and potential for independent study and research, including accomplishments and motivations, intellectual independence, and ability to organize and express ideas clearly in writing and orally? In your opinion, are there factors that may not be reflected on the applicant's scholastic or employment records, including aspects of character and personality that bear on the applicant's ability to succeed in graduate studies and subsequent career or profession?

For executive management applicants, please comment on the applicant's a) performance as a manager; b) prospects in the management field; c) intellectual ability and capacity for advanced graduate work; and d) the relevance of graduate work to the applicant's future.

