

BUTLER UNIVERSITY SECONDARY SCHOOL REPORT

TO THE APPLICANT *(please print)*

Student Name _____
Last First Middle (complete) Jr. etc.

Address _____
Street City State Zip Country

Social Security Number _____ - _____ - _____ Telephone _____ / _____ E-mail address _____
Area Code Number

I am applying for: ☐ Early Admission I (postmark date **Dec. 1**) ☐ Early Admission II (postmark date **Feb. 1**) ☐ Admission III

TO THE HIGH SCHOOL GUIDANCE COUNSELOR

Confidentiality

We value your comments and ask that you complete this form in the knowledge that it may be retained in the student's file should the applicant matriculate at Butler. In accordance with the Family Educational Rights and Privacy Act of 1974, matriculating students do have access to their permanent files which may include forms such as this one. We do not provide access to admission records to applicants, those students who are denied admission, or those students who decline an offer of admission.

After completing the information below, please attach transcript(s).

Class rank _____ class size _____ The rank is ☐ weighted ☐ unweighted

If a precise rank is not available, please indicate rank to the nearest tenth from the top _____

The rank covers a period from _____ to _____
(mo/yr) (mo/yr)

Cumulative grade point average _____ scale _____

Of this candidate's graduating class, _____ percent plan to attend a four-year college

The applicant's course selection is:

☐ Honors/AP ☐ College Prep ☐ Average ☐ Less than average

How long have you known the applicant and in what context? _____

What are the first words that come to your mind to describe the applicant? _____

For **Indiana High School** counselors only: This student is on track for either the ☐ Honor's Diploma ☐ Core 40 ☐ Neither

EVALUATION

Compared to other college-bound students whom you have advised, indicate (✓) your rating of this student in terms of academic skills and potential.

	No basis	Below average	Average	Above average	Well above average	Excellent (top 10%)	One of the top few encountered in my career
Creative, original thought							
Motivation							
Independent, initiative							
Potential for growth							
Summary evaluation							

I recommend this student: ☐ With reservation ☐ Fairly strongly ☐ Strongly ☐ Enthusiastically

Report continued on back

Please feel free to write whatever you think is important about this student, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual promise, motivation, relative maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents and enthusiasm. We welcome information that will help us to differentiate this student from others.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Counselor's signature _____

Counselor's name *(please print or type)* _____ Title _____

School _____ School CEEB code _____

School address _____

Street *City* *State* *Zip* *Country*

Office telephone _____ / _____ Fax _____ E-mail address _____

Area Code *Number* *Extension*

Please place this form with transcript(s) in the enclosed envelope, seal and:

- return with the application for admission, or
- mail directly to Butler University in the return envelope

(Office of Admission, 4600 Sunset Ave., Indianapolis, IN 46208-3485)