

UNDERGRADUATE STUDY-ABROAD/EXCHANGE APPLICATION CHECKLIST

For your application to be considered complete and ready for review by the Office of Enrollment, Admissions and Student Service Center, you must complete the following items:

I. Pre-Acceptance

- Ensure you meet AUC's eligibility requirements for general undergraduate study abroad/exchange: A minimum cumulative GPA of 2.0 and at least 30 university-level credit hours (or the equivalent) already completed. Most qualified candidates will be selected.
- Submit the online application form under the section titled "Undergraduate Study Abroad/Exchange" on this menu: www.applyweb.com/auc/index.ftl by the "Non-degree/Study Abroad" deadlines listed in the AUC catalog: https://catalog.aucegypt.edu/index.php?catoid=37#admi_appl_targ. No application fee is required. If you are prompted to pay a fee, you have filled out the incorrect form.
- Once you receive your confirmation email from the Office of Enrollment, Admissions and Student Service Center, follow the instructions to email the following items to their team:
 - An official transcript from your current college/university. An official transcript is dated, signed and has the official seal of the institution. You can send it as a PDF, have it emailed directly from your institution's registrar or have your study-abroad office send an unofficial transcript on your behalf if they approve such process.
 - A photocopy of the information page of the valid passport you will be using to enter Egypt. It must be valid for up to three months beyond the end of your program. Make sure the photocopy is in color, signed and clearly shows your name and passport number. If you have an expired passport at time of application, submit your expired passport in the meantime and send your new passport as soon as it is available.
 - If you do not attend a university where English is the sole language of instruction, you will need to submit recent TOEFL or IELTS exam scores. A minimum of 83 in TOEFL total score and 22 in writing or a minimum of 6.5 in IELTS band score and 7 in writing is required.

II. Post-Acceptance (Egyptian Citizens Only)

If your father or mother is a citizen of Egypt, the Egyptian government will recognize you as an Egyptian citizen even if you were not born in Egypt. Male applicants should have their father consult with the Egyptian embassy or consulate about the applicant's military status in Egypt. If you are an Egyptian citizen, please email these additional documents to enrolauc@aucegypt.edu:

- Official copy of birth certificate (Egyptian males and females)
- Photocopy of Egyptian identification card (Egyptian males only)
- Evidence of military status (Egyptian males only)