

ALL 2010-2011 Accepted and Alternate List Applicants

ALL NEW INFORMATION

The deadline date to submit ALL Financial Aid documents (to be considered for Institutional Grant Awards) is **MARCH 23, 2010**.

Core Documents Required

1. 2010-2011 Free Application for Federal Student Aid (FAFSA Form) apply at www.fafsa.ed.gov. **Do not** leave any items blank – include an answer to every question. (Note: You should have your 2009 federal tax return and your parents 2009 federal tax return in order to complete this form accurately).
Please Note: Students who applied for financial aid last year should complete the renewal application on the FAFSA website. A PIN is required.
2. **Signed** copy of student/spouse 2009 IRS Tax Return (as **signed** and **submitted** to IRS). No false and/or estimated tax returns accepted.
3. Tax Schedules (B, C, D, E) of student/spouse 2009 IRS Tax Return (if applicable).
4. **Signed** copy of parents and/or step-parents 2009 IRS Tax Return (as **signed** and **submitted** to IRS). No false and/or estimated tax returns accepted.
5. Tax Schedules (B, C, D, E) of parents 2009 IRS Tax Return (if applicable). No false and/or estimated tax returns accepted.
6. W-2 forms, 1099's, 1098, I98, etc. to verify 2009 earned income for students, spouse and parents.*
7. 2009 **signed** Non-Certification form for Student/Spouse who **will not** file a 2009 IRS tax return (form attached).
8. 2009 **signed** Non-Certification form for Student Parents/Step Parents who **will not** file a 2009 IRS tax return (form attached).

Please Note:

*W-2 forms should total the income (wages, salaries, tips, etc.) on line 7 of the 2009 (1040 Tax Form); line 7 of the 2009 (1040A Tax Form), or line 1 of the 2009 (1040 EZ Tax Form).

POINTS TO REMEMBER WHEN SUBMITTING CORE DOCUMENTS

- The **MARCH 23, 2010** deadline date will be strictly enforced.
- Core documents not submitted on time will result in your application being **denied for MSM grant aid.**
- Missing parent income information on the FAFSA form will result in your application being **denied for MSM grant aid.**
- Encourage your parents to file his/her tax return(s) **early** (if you wish to be considered for grant aid).
- The Federal Tax Return is required for all tax filers (i.e. student/spouse, parents/step-parents). Please **do not** submit a State Tax Return.
- Due to limited MSM grant funds (available for awarding) students whose parents' annual income exceeds \$110,000 **are not** required to provide parent income information.
- Grant eligibility will be largely reduced and/or denied for incomplete and/or missing core documents.
- Graduate students (Ph.D., MSCR, MSBS, MSBT) **are not** required to provide parent income information.

EXCEPTION: Masters of Public Health (MPH) students who wish to be considered for MSM grants (limited funding available) should follow these instructions for students applying for MSM grant awards.

Note: Review line 7 (wages, salaries, tips, etc.) of the 1040 and 1040A Federal tax document to determine the total income amount of W-2 forms you need to submit; make sure the total is consistent with the income on this line. W-2 forms should add up to the total income amount listed on line 7 of the 1040 and 1040A Federal tax documents.

If you file the Federal 1040EZ review line 1 (wages, salaries, tips, etc.) to determine the total income amount of W-2 forms you should submit. The total of all W-2's should be consistent with the income on line 1.

*Financial aid documents will be reviewed and **ONE** follow up notice will be sent to obtain any additional information required. A very limited timeframe will be given to submit the information.