



Recommendation Form for M.S., M.A. and C.A.S. Programs

To the Applicant

Complete the following items and forward this form to the individual who will provide your reference.

Applicant's Name _____
LAST FIRST MIDDLE FORMER/OTHER (IF APPLICABLE)

Address _____
NUMBER AND STREET

CITY STATE AND COUNTRY ZIP/POSTAL CODE

Social Security Number - -

Application Deadline _____

Program

- Master of Science in Pastoral Counseling
- Master of Arts in Spiritual and Pastoral Care
- Certificate of Advanced Study in Pastoral Counseling

I hereby release Loyola College in Maryland and its agents and employees from liability in connection with investigating and evaluating my application. I further release from liability all parties providing information in good faith concerning my qualifications in connection with my application.

Applicant's Signature _____ Date _____

To the Person Completing this Form

The person named above is applying for admission to a Graduate Program in Pastoral Counseling and Spiritual Care at Loyola College in Maryland. The Admission Committee finds candid evaluations helpful in choosing from among highly qualified candidates.

Notice about confidentiality: Under Public Law 93-380, the Family Educational Rights and Privacy Act, applicants for admission do not have access to their records unless and until they enroll at Loyola College in Maryland. To ensure confidentiality of information within the spirit of the law, the college will use this form for the purpose of admission only. The professional reference and any other subjective supplementary statements sent on the applicant's behalf, will be destroyed before his/her matriculation at Loyola. Your comments are valuable. The appraisal of the applicant will greatly assist the Admissions Committee in reaching a decision in his/her best interest.

When you complete this recommendation form, please place the form and any additional pages in an envelope with your letterhead on it. **Sign your name across the sealed flap** of the envelope and return it to the student who will submit all of his/her application materials in a single package. The deadline for student submission of application materials for the M.A., M.S. and C.A.S. programs is April 1 for Summer Terms and Fall Semesters and November 1 for Spring Semester. Please keep these deadlines in mind when completing the recommendation.

Name _____
DR./MR./MRS./MS.

Title/Position _____

Company/Position _____

Address _____
NUMBER AND STREET

CITY STATE AND COUNTRY ZIP/POSTAL CODE

Telephone Number _____

Background Information

1. I have known the applicant for ____ year(s), ____ months.
2. I know the applicant slightly fairly well very well.
3. I have known the applicant in the following capacity: _____

Ratings

In terms of the candidate's application to the M.S., M.A., or C.A.S. Programs in Pastoral Counseling and Spiritual Care, please rate the applicant on each characteristic below. If you feel unable to evaluate the applicant in an area, indicate that by marking "No Basis for Judgement."

Clinical or Counseling Psychology Program Qualification Characteristics (please check appropriate box)

- | | | | | | |
|--------------------------------|-------------------------------|----------------------------------|-------------------------------|--------------------------------------|---|
| 1. Academic Ability | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 2. General Knowledge | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 3. Oral Expression Skills | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 4. Written Expression Skills | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 5. Originality | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 6. Social Awareness & Concern | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 7. Emotional Maturity | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 8. Desire to Achieve | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 9. Ability to Work with Others | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 10. Leadership Skills | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 11. Persuasive Ability | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 12. Independence & Initiative | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 13. Professional Commitment | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 14. Research Skills | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 15. Potential for Success | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 16. Carefulness of Work | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 17. Adaptability | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |
| 18. Common Sense | <input type="checkbox"/> Poor | <input type="checkbox"/> Average | <input type="checkbox"/> Good | <input type="checkbox"/> Outstanding | <input type="checkbox"/> No Basis for Judgement |

Please indicate the confidence with which you would or would not recommend the applicant for admission to the Graduate Program in Pastoral Counseling at Loyola College in Maryland.

Highly Recommend Recommend Recommend with Reservations Not Recommend

Please add any additional comments on a separate piece of paper to describe the applicant's qualifications.

Signature _____ Date _____