

# COMMON APPLICATION<sup>®</sup> 2002-2003

## TEACHER EVALUATION

The colleges and universities above encourage the use of this form. No distinction will be made between it and the college's own form.  
Please type or print in black ink.

### TO THE APPLICANT

Fill in the information below and give this form and a stamped envelope, addressed to each college to which you are applying that requests a Teacher Evaluation, to a teacher who has taught you an academic subject.

Birthdate \_\_\_\_\_ Gender \_\_\_\_\_ Social Security No. \_\_\_\_\_  
*(Optional)*

Student name: \_\_\_\_\_  
*Last/Family First Middle (complete) Jr., etc.*

Address: \_\_\_\_\_  
*Number and Street City or Town State Country Zip Code or Postal Code*

School you now attend: \_\_\_\_\_ CEEB/ACT code: \_\_\_\_\_

### TO THE TEACHER

The Common Application group of colleges finds candid evaluations helpful in choosing from among highly qualified candidates. We are primarily interested in whatever you think is important about the applicant's academic and personal qualifications for college.

Please submit your references promptly. A photocopy of this reference form, or another reference you may have prepared on behalf of this student is acceptable. You are encouraged to keep the original of this form in your private files for use should the student need additional recommendations. Please return it to the appropriate admissions office(s) in the envelope(s) provided you by this student. We are grateful for your assistance. **Be sure to sign below.**

Teacher's Name (please print or type): \_\_\_\_\_ Position: \_\_\_\_\_

Secondary School: \_\_\_\_\_

School Address: \_\_\_\_\_

Teacher's Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Teacher's e-mail: \_\_\_\_\_  
*Area Code Number Ext.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

### BACKGROUND INFORMATION

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

List the courses you have taught this student, noting for each the student's year in school (10th, 11th, 12th) and the level of course difficulty (AP, accelerated, honors, I.B., elective, etc.).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please detach along perforation

**EVALUATION** Please write whatever you think is important about this student, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual promise, motivation, maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents, enthusiasm, concern for others, respect accorded by faculty, and reaction to setbacks. We welcome information that will help us to differentiate this student from others.

**RATINGS** Compared to other college-bound students in his or her secondary school class, how do you rate this student in terms of:

<i>No basis</i>		<i>Below Average</i>	<i>Average</i>	<i>Good (above average)</i>	<i>Very Good (well above average)</i>	<i>Excellent (top 10%)</i>	<i>One of the top few encountered in my career</i>
	Creative, original thought						
	Motivation						
	Self-confidence						
	Independence, initiative						
	Intellectual ability						
	Academic achievement						
	Written expression of ideas						
	Effective class discussion						
	Disciplined work habits						
	Potential for growth						

**CONFIDENTIALITY** We value your comments highly and ask that you complete this form in the knowledge that it may be retained in the student's file should the applicant matriculate at a member college. In accordance with the Family Educational Rights and Privacy Act of 1974, matriculating students do have access to their permanent files which may include forms such as this one. Colleges do not provide access to admissions records to applicants, those students who are denied admission, or those students who decline an offer of admission. Again, your comments are important to us and we thank you for your cooperation. These colleges are committed to administer all educational policies and activities without discrimination on the basis of race, color, religion, national or ethnic origin, age, handicap, or sex. The admissions process at private undergraduate institutions is exempt from the federal regulation implementing Title IX of the Education Amendments of 1972.